

**Job Brief:-**

- This job holder is a key member of the top security management team of the terminal and needs to work effectively with the Head of ESHS, COO, top managers, and line managers to ensure the security of the terminal and ISPS license validity, and activities are effectively managed to mitigate the resulting security risks for the terminal users, vessels, and clients.
- Port Facility Security Officer. (PFSO) means the person designated by the port facility operator as responsible for the development, implementation, revision, and maintenance of the port facility security plan and liaison with the ship security officer and the company security officer, port security.
- The Security Manager is responsible for developing and implementing security plans, enforcing policies, and evaluating practices and facilities to ensure compliance with the ISPS code, legal guidelines, and port authorities. He conducts training sessions, monitors compliance, investigates security breaches, and provides recommendations for improvement. he also communicates guidelines to employees, reports on security issues, and develops relevant policies to maintain a controlled workplace. The security manager's focus is on promoting a security management system and minimizing risks for employees.
- Advise and support the activities of the ISPS requirements, including quay, yard operations, inspection area, and terminal premises. The security manager uses his team of supervisors to make sure terminal access controls are followed, according to Egyptian law, and international regulations (ISPS, and others). Not only that, but they continuously seek process improvement to reduce costs, and increase productivity, with a good safety record.

**Job Responsibilities:-**

**Overall Responsibilities: -**

- Developing, Maintaining, and Supervising the implementation of a Port Facility Security Plan.
- Assessment of security risks, threats, and vulnerability.
- Understanding the interface between ports and ships.
- Principles of security include access control, screening measures, and security responsibilities of security personnel.
- Audit verification, security documentation, and records.
- Testing, maintenance, and calibration of security equipment.
- Encouraging security awareness and vigilance.
- Identification of weapons and improvised explosive devices.
- Conducting security training, drills, and exercises.
- Finishing all necessary permits.
- Understanding and implementing the ISPS Code.
- Manage the CCTV setup and control for the terminal.
- Manage the security access control system and its maintenance requirements to guarantee 100% effectiveness.
- Represent the company with local government organizations related to security to ensure a mutual understanding of the Company's goals and requirements, and to work in a cooperative partnership with local resources.
- Inspects company's facilities to detect existing or potential accidents, security, and safety hazards, determines corrective or preventative measures were indicated, and follows up to ensure measures have been implemented.
- Prepares studies and analysis of terminal accident causes and hazards to security for use by company personnel.
- Investigate accidents to identify the root causes and recommend corrective actions to prevent reoccurrence.
- Assuring full compliance with the ISPS code within the terminal premises.
- Establishes the company's security standards and implements them at all company levels,
- Establishes the company's security access control for all employees,
- Coordinates with the Government on all security issues.
- Manage and implement the international and local regulations in the terminal.
- Prepare the required tender documents for the security services and related equipment.
- Ensure contractor compliance in respect of all security, and H&S matters in cooperation with the H&S manager.
- Develop procedures to ensure that contractors, suppliers, consultants, and visitors comply with relevant legislation and DACT security standards.
- Support and training of employees with regard to security and identify security training needs.
- Develop, implement, and enforce terminal ESHSS policies, procedures, and guidelines in coordination with the

general management organization.

- Observe the provisions of the relevant company policies and procedures.
- Contribute to the continuous improvement process and the meeting of business objectives. This includes providing suggestions and input to changes and improvements in all policies and procedures.
- Inform superiors as soon as possible if any general or specific task cannot be performed adequately or timely due to influences beyond our control.
- Inform the HR department of any updates required on the Job Description when specific responsibility areas are changed, and otherwise provide suggestions for changes when relevant.

**Minimum Qualifications:-**

- **Qualification:**
  - Port Facility Security Officer (PFSO) - (Police or Military Background)
  - Related port security (ISPS) code are a must (PFSO certificate).
  - Lean Six sigma green belt certification will be an advantage.
  
- **Work Experience:**
  - Requires at least 10 years of security and ISPS code.
  - Requires at least 5 years of port terminal operations environment and team management experience.
  - Must have extensive knowledge of security management practices and procedures, including accident investigation and reporting, security of people, facilities, and documents, etc.
  - Must have good knowledge of emergency response methods, and procedures.
  - knowledge of Port Terminal Operations, related laws, standards, IMO & all related international conventions.
  
- **Skills:**
  - Requires an advanced level of verbal and written communication skills in English.
  - Important level of management control skills (plan, lead, organize and control)
  - Awareness and ability to work with constant care.
  - Emergency response reaction in unsafe situations.
  - Feeling of ownership for your safety and your facility.
  - Ability to work in Fast based diverse environment & prioritize urgencies
  - Strong project management skills, capable of handling multiple mission-critical projects simultaneously, and ability to meet deadlines
  - The position will be working in a high pace and complex work environment interacting continuously with teams, other functions, equipment control systems, external vendors, shipping lines, port authority, etc.
  - A forward-thinking and creative individual who can relate to people at all levels of the organization
  - Ability to work under pressure, anticipates potential problems and diagnoses, evaluate, and resolve logistical problems as they happen to meet operational performance objectives and deadlines
  - The ability to obtain cooperation and influence people while promoting a team environment.